

Loders Parish Council

Minutes from the Parish Council Meeting of Loders Parish Council held at Uploders Chapel on Tuesday 16th May 2023 at 7.00pm

Present:

Councillors: Michele Warrington (*Chair*)
Geoff May (*Vice Chair*)
Julie Bryce
David Cannon
David Last
Derrick Newberry
Ros Newberry
Tony Alford (*Dorset Council*)

Officer: Joanne Hughes (*Clerk*)

Public: 0

Apologies: David Pullan

8480. To elect a Chair for 2023-24 and sign acceptance of office

Michele Warrington was nominated by Ros Newberry and seconded by Julie Bryce. All in favour.

8481. To elect a Vice Chair for 2023-24 and sign acceptance of office

Geoff May was nominated by Julie Bryce and seconded by Ros Newberry. All in favour.

8482. To receive apologies for absence

Recorded.

8483. Declarations of interest or grants of dispensation

None.

8484. To accept the minutes of the meeting held on 18th April 2023 and sign the same

Cllr Cannon requested that minute reference 8468 be amended to state 'is hoped to be sorted by the residents.' All agreed and the Clerk amended accordingly.

Proposed Cllr D Last

Seconded Cllr D Newberry

Resolved

8485. Matters arising for information only

None.

8486. To appoint/reaffirm representatives for the following year:

- i. **Trustees of the Loders Relief of Need** - Jane Edwards (2022-26) and Alison Saunders (2023-23). It was noted that Alison Saunders has requested to step down as a trustee when a replacement has been found which the Loders Relief of Need Charity has advised is likely to be in the Autumn.
- ii. **Village Hall Management Representative** - Julie Bryce
- iii. **Playing Field Management** - David Pullan
- iv. **Allotments Management** - Ros Newberry
- v. **Finance Working Group** - Michele Warrington, Geoff May, Julie Bryce and the Clerk
- vi. **Footpaths Liaison Officer** - David Cannon
- vii. **Cemetery Management** - Derrick Newberry
- viii. **Roads and Transport** - David Last

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- ix. **River Asker Project Representative** - Geoff May
- x. **Emergency Coordinator** - Ros Newberry and David Last
- xi. **Parish Ancient Monument Liaison Officer** - Michele Warrington
- xii. **DAPTC Representative** - Michele Warrington and Julie Bryce
- xiii. **BLAP Representative** - Geoff May and David Cannon

8487. To reaffirm the Loders Parish Council Standing Orders

The Standing Orders were reviewed by the Finance Working Group in November 2022 and the Clerk advised there have been no updates or changes since. Agreed by all to reaffirm.

Proposed Cllr D Last

Seconded Cllr D Newberry

Resolved

8488. To reaffirm the Loders Parish Council Financial Regulations

The Financial Regulations were reviewed by the Finance Working Group in November 2022 and the Clerk advised there have been no updates or changes since. Agreed by all to reaffirm.

Proposed Cllr D Last

Seconded Cllr J Bryce

Resolved

8489. Democratic Forum

None.

8490. Dorset Council - Report Cllr Tony Alford

Cllr Alford had previously circulated his information report dated 16th May 2023 which included the following updates:

- Low-income households in the Dorset Council area will be able to apply for the next round of the Household Support Fund (HSF) to help with rising costs.
- Dorset Council is currently consulting on several guidance documents on planning for climate change. The closing date for comments is 8th June.
- Grants of up to £5,000 are available for projects that bring communities across Dorset together.
- All car park and on-street pay and display machines are to be replaced.

Cllr Bryce raised a query regarding car parking permits and the ability to use the permit on different vehicles within the same household. Cllr Alford agreed to raise the query with Dorset Council Parking Services.

Cllr Last raised the issue of Stoney Head Road. Cllr Alford agreed to raise with Dorset Council Highways. Cllr Last also reported that a section of the A35 is breaking up which he will report to Highways England.

8491. Finance

i. To receive the Internal Auditor report 2022/23

The Parish Council had once again appointed Sheena Tomkins to carry out the internal audit for 2022/23. Clerk to pass on the Parish Council's thanks to Sheena for completing the internal audit. Internal Audit Report received and circulated to all - no issues raised.

ii. To confirm any conflicts of interest with BDO LLP

Councillors confirmed that there were no conflicts of interests with BDO LLP.

iii. To approve the Annual Governance and Accountability Return Section 1 - Annual Governance Statement 2022/23 having been internally audited

The Clerk had previously circulated to all copies of the 2022/23 AGAR - Section 1.

Proposed Cllr R Newberry

Seconded Cllr D Newberry

Resolved

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iv. To approve the Annual Governance and Accountability Return Section 2 - Accounting Statements 2022/23

The Clerk had previously circulated to all copies of the 2022/23 AGAR - Section 2.

Proposed Cllr D Newberry Seconded Cllr J Bryce Resolved

v. To approve the annual insurance premium

The Clerk advised that the 2023/24 insurance renewal was year two of a 3-year LTA with Zurich Municipal at £478.45 which included the addition of the recently purchased swings

Proposed Cllr G May Seconded Cllr D Newberry Resolved

vi. To authorise receipts and payments due

The following payments for May 2023 were approved in line with internal controls:

Receipts		Detail	Amount
Country Memorials		Headstone - J Phipps	110.00
Payments	Voucher No	Detail	Amount
J Hughes	1407	Salary & Expenses	812.30
Wessex Grounds Services	1408	Grounds Maintenance	110.90
Cllr Warrington	1409	Car Park Ticket	2.00
Loders Village Hall	1410	CEEAP Meeting 18.05.23	16.00
Uploders Chapel	1411	PC Meeting 16.05.23	20.00
Zurich	1412	Annual Insurance Premium	478.45

Payments authorised were £1,439.65 being the total of the individual payments shown above.

Bank balance as at 18th April 2023 **£28,902.88**

Proposed Cllr M Warrington Seconded Cllr R Newberry Resolved

vii. Monthly finance reports

The Clerk provided Councillors with a summary report of the year-to-date position (May 2023) against the budget and a report of the movement on fund balances to 16th May 2023.

viii. To consider Clerk's request for permission to undertake secondary locum employment with Burton Bradstock Parish Council

The Parish Council resolved to accept the Clerk's request to undertake secondary locum employment with Burton Bradstock Parish Council.

8492. Planning and Development

a) To consider any planning applications, appeals or enforcements in circulation:

- i. P/LBC/2022/01211 Christmas Cottage, Uploders DT6 4NS - No update
- ii. P/LBC/2022/07865 & P/FUL/2022/07866 Upton Manor Farmhouse, Uploders Road, Uploders, Bridport, Dorset DT6 4PQ - The Planning Committee meeting will be going ahead on 18th May but due to a clash with the Parish Council's CEEAP meeting, there will be no Parish Council representation at the Planning Committee meeting.
- iii. P/FUL/2022/07228 Boars Barrow Farm Access to Boars Barrow Farm, Loders, Bridport, DT6 3RX – The application was refused on 10th May 2023. Cllr Warrington and Cllr May to meet with the applicant to explain the Parish Council's role as a planning consultee.

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b) To consider and agree any actions in relation to other planning matters:

- i. Dorset Council proposed guidance for planning for climate change consultation - it was agreed that the consultation would be discussed at the CEEAP meeting and the response circulated to all before the 8th June closing date.

8493. Unitary Authority

- i. Community Governance Review update: Shipton Gorge/Loders boundary changes - following receipt of the legal orders and maps indicating a much larger boundary change to that submitted by Shipton Gorge Parish Council and agreed by Loders Parish Council, Cllr Alford agreed to speak to the CGR team regarding the lack of consultation with those properties affected by the CGR - has the correct procedure been followed?
- ii. Update from DAPTC
 - Working Together Webinar - 'All Things Grants' 11th May 4pm-6pm via Zoom - the webinar was cancelled and will be rescheduled.
 - Western Area Committee Meeting 25th May 7pm - Cllr Warrington and Cllr Bryce unable to attend. Apologies to be sent.
- ii. Update from BLAP - Cllr May attended the last BLAP Parish Liaison meeting in April where Ian Rees of Dorset AONB had given a talk on river water quality. The next meeting is on 31st May which Cllr May confirmed he will attend.

8494. Council Property

To consider and agree any actions in relation to Parish Council property:

i. Cemetery

Nothing to report.

ii. Allotments

Cllr R Newberry advised that Plot 4 has recently become vacant so will provide the opportunity for the allotment boundary to be reinstated. Cllr R Newberry and the Clerk to look at.

iii Playing Field

- Play Area preservative for new swings - Mr Hussey had advised that Cuprinol Clear Wood Preserver would be a suitable preservative treatment for the new swings. Clerk to purchase and it was agreed for Cllr Pullan to apply the preservative to the new swings.

Proposed Cllr M Warrington

Seconded Cllr D Last

Resolved

- Residents play area redevelopment working group - Cllr Pullan had reported that he had invited the Play Area Working Group to the opening of the Well Plot shelter and had again provided the contact details of the Shelter Group. It was agreed that Cllr May liaise with Cllr Pullan about asking the Shelter Group if they would be interested in taking on the play area redevelopment project. Also agreed for the Clerk to provide the Play Area Working Group with details of the Dorset Council Capital Leverage Fund.

- Well Plot Shelter Group update (including movement of goal posts and repair of field divots)

- Opening ceremony taking place on 24th June at 4pm - photos/memories of May pole required from Cllr R Newberry and Cllr D Newberry;
- Field divots have been filled;
- Goal posts to be moved;
- Additional gate progressing following Rospa guidance and ten new fence posts will be installed.

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- Well Plot hedge resident request to remove Hazel tree - The draft tree policy Cllr May has been produced will be discussed at the CEEAP meeting. Hazel tree request to be carried over to the June Parish Council meeting.
- Muddy area at entry access - Cllr Cannon advised that there was no update on this issue.

8495. Footpaths and Rights of Way

Cllr Cannon provided the following updates:

- 24th April, Cllr Cannon sent RoW mailout to RoW Friends.
- Cllr Cannon has emailed Russell Goff for an update on the New Street Lane drainage improvements and FP37 improvements.
- Cllr Cannon has reported the issue with the kissing gate at the bottom of Church Lane.
- Cllr Cannon has also cleared fallen tree on footpath FP23.

8496. Roads, Transport and Drains

- Waddon Way - plans have now gone to the agent representing the land owner.
- Gribb Farm, Shipton Road - the land plans have been sent to the land owner and Dorset Council have instructed their solicitors/surveyors to engage with the agent to look at land purchase. Clerk to forward minute reference 8469 to Gribb Farm residents.
- Trailway project - no update. To be discussed at CEEAP meeting.
- Stoney Head surface - see minute reference 8490. Cllr Last also advised that he met with Dorset Council Highways workers to show them drain 21B which is totally blocked.

8497. River Asker Improvement Project

No update although the weir replacement issue was noted as still outstanding.

Cllr Alford left the meeting at 9.15pm.

8498. Climate and Environment Issues

To consider and agree any actions in relation to the Loders Parish Council Climate & Ecological Emergency:

- Natural Assets - updates will be provided at CEEAP meeting.
- Transport update - updates will be provided at CEEAP meeting.
- Renewable's update - updates will be provided at CEEAP meeting.
- Making it happen - updates will be provided at CEEAP meeting.
- Date of next CEEAP meeting - Thursday 18th May. Agenda items agreed.

8499. Village Hall Report

Cllr Bryce advised that the Village Hall Management Committee have requested that the Loders Neighbourhood Plan be revised/amended due to the issues experienced with the installation of wooden windows at the Village Hall as stipulated in the LNP. Agreed that issues must be with poor quality product/workmanship - Cllr Bryce to respond.

8500. Communications

- Broadband - Clerk to chase up Jurassic Fibre for an update from the meeting that Cllr Warrington and Cllr May attended with Penny Jones, the Jurassic Fibre Community Engagement Ambassador. Cllr May to circulate his meeting report to all.

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8501. Training & Development

- Finance Training for Councillors

Cllr Bryce and Cllr Cannon attending Finance for Councillors training on 23rd May.

8502. To review correspondence received

- Email received from resident regarding state of Uploders road sign. Clerk to report to Dorset Council.

8503. Website and Eggardon & Colmers View

WI involvement with litter picking and Jurassic Fibre meeting.

8504. Agenda items for next meeting on Tuesday 20th June 2023

None.

Meeting closed at 9.37pm

Chairman: *M. Warrington*

Date: *20th June 2023*