

# Loders Parish Council

## Minutes from the Parish Council Meeting of Lodders Parish Council held at Uploders Chapel on Tuesday 17<sup>th</sup> January 2023 at 7.00pm

### Present:

**Councillors:** Michele Warrington (*Chair*)  
Geoff May (*Vice Chair*)  
Julie Bryce  
David Cannon  
David Last  
Derrick Newberry  
Ros Newberry  
David Pullan  
Tony Alford (*Dorset Council*)

**Officer:** Joanne Hughes (*Clerk*)

**Public:** 0

**Apologies:** None

### 8392. To receive apologies for absence

Recorded.

### 8393. Declarations of interest or grants of dispensation

None.

### 8394. To accept the minutes of the meeting held on 15<sup>th</sup> November 2022 and sign the same

Amendment under Footpaths and Rights of Way item 8382 - Cllr Cannon advised that the Askers River Bridge refers to FP32 Lodders. Clerk amended the minutes before they were signed.

**Proposed Cllr D Last**

**Seconded Cllr D Cannon**

**Resolved**

### 8395. Matters arising for information only

None.

### 8396. Democratic Forum

None.

### 8397. Dorset Council - Report Cllr Tony Alford

Cllr Alford had previously circulated his information report dated 17<sup>th</sup> January 2023 which included the following updates:

- Dorset Council to receive £4.5 million in government funding to continue several key programmes;
- Dorset Council budgets for 2023/24 if approved by cabinet will go to Full Council on 14<sup>th</sup> February 2023. Cuts have been made but nothing that affects front line services.
- Libraries including Bridport library are working with Citizen's Advice and will be loaning iPads to help people search and apply for jobs online.

Cllr Cannon advised Cllr Alford that he had emailed Cllr Ray Bryan back in September regarding EV charging points for Lodders but had not received a response. Cllr Alford agreed to chase up.

## Loders Parish Council

### 8398. Finance

#### i. To authorise receipts and payments due

The following payments for January 2023 were approved in line with internal controls (see minute ref 8401 iii regarding the payment to Forest & Tree Care Ltd):

Receipts		Detail	Amount
Marshall		Allotment Rent	20.00
Paull		Allotment Rent	20.00
Payments	Voucher No	Detail	Amount
J Hughes	1374	Salary & Expenses (includes grit bin refill)	758.00
HMRC	1375	PAYE/NI	17.80
B Hyde	1376	Noticeboard Refurbishment Expenses	21.94
Cllr Warrington	1377	Stationery (Paper)	11.90
Forest & Tree Care Ltd	1378	Oak Tree (Supply & Plant)	480.00
Wessex Grounds Services	1379	Grounds Maintenance	100.85
Ken Hussey	1380	Play Area Inspection Report & Repairs	294.00
J Hughes	1381	Salary & Expenses (includes LPC PD application)	1025.00
Wessex Grounds Services	1382	Grounds Maintenance	100.85
Citizens Advice Bureau	1383	Donation	50.00
Dorset & Somerset Air Ambulance	1384	Donation	50.00
Uploders Chapel	1385	PC Meeting 17.01.23	20.00

Payments authorised were £2,931.24 being the total of the individual payments shown above.

Bank balance as at 17<sup>th</sup> January 2023 **£25,707.06**

**Proposed Cllr D Pullan**

**Seconded Cllr R Newberry**

**Resolved**

#### ii. Monthly finance reports

The Clerk provided Councillors with a summary report of the year-to-date position (January 2023) against the budget and a report of the movement on fund balances to 17<sup>th</sup> January 2023. Clerk to produce an end of year estimate for the February Parish Council meeting.

#### iii. To consider the budget and precept request for 2023/24

The Budget and Precept for 2023/24 were considered at the November 2022 meeting of the Parish Council when it was proposed to keep the precept at £15,000. This proposal was accepted in principle at that time with a final review and agreement to be made at the January meeting. Dorset Council have confirmed the tax base rate for 2023/24 which for Loders results in the Band D charge to residents decreasing from £53.51 in 2022/23 to £52.56 in 2023/24 (1.79% decrease) based on the precept request of £15,000.

Cllr Warrington asked for a formal proposal to approve the budget for 2023/24 and that the precept remain unchanged at £15,000.

**Proposed Cllr G May**

**Seconded Cllr D Pullan**

**Resolved**

#### iv. To agree additional signatories for Parish Council bank account

Cllr May confirmed that he had signed and returned the bank paperwork requesting additional information in relation to signatory status.

#### v. FWG Update

A meeting had taken place with members of the Finance Working Group (FWG) and Cllr Bryce to provide an overview of the work of the FWG and following that meeting, Cllr Bryce agreed to become a member of the group.

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### vi. **New External Auditor**

The Clerk confirmed that an email had been received from the SAAA (Smaller Authorities Audit Appointments) to confirm that a new external auditor (BDO LLP) has been appointed to the council for the 5-year appointing period from 2022-23 until 2026-2, following a procurement exercise to appoint auditors.

### 8399. **Planning and Development**

#### **a) To consider any planning applications, appeals or enforcements in circulation:**

- i. P/LBC/2022/07865 & P/FUL/2022/07866 Upton Manor Farmhouse, Uploders Road, Uploders, Bridport, Dorset DT6 4PQ - Retain stone boundary wall - No objections subject to Conservation Officers report.  
**Proposed Cllr M Warrington** **Seconded Cllr D Pullan** **Resolved**
- ii. P/FUL/2022/07228 Boars Barrow Farm Access to Boars Barrow Farm, Loders, Bridport, DT6 3RX - to site a mobile home on the site as shown to provide accommodation for the farm manager for site security and health and welfare management of livestock - Agreed to comment that there is a farmhouse on site that could be made available for the farm manager.  
**Proposed Cllr G May** **Seconded Cllr D Cannon** **Resolved**
- iii. P/LBC/2022/07245 Knowle Farm Well Plot to New Road, Uploders, Bridport DT6 4NS - replace 4 windows and one door in North Elevation - No objections subject to Conservation Officers report.  
**Proposed Cllr M Warrington** **Seconded Cllr D Cannon** **Resolved**
- iv. P/LBC/2022/06565 Loders Hall, Main Street, Loders, Bridport DT6 3SA - internal alterations to the Coach House - application approved 22.12.22
- v. P/HOU/2022/06515 West Combe, Smishops Lane, Loders, Bridport DT6 3SA - proposed extensions and alterations - still under Officer Consideration.
- vi. P/LBC/2022/04815 Farmers Arms, Main Street, Loders DT6 3SA - internal alterations - replacement lath and plaster ceilings - application withdrawn 16.11.22.
- vii. P/FUL/2022/01496 Barn Adjacent Orchard Bungalow, Uploders Road, Uploders DT6 4PD - erect garages at rear with hobbies room above with a turning area and access drive - application withdrawn 18.11.22.
- viii. P/HOU/2023/00101 Trinity Cottage, Smishops Lane Junction To Yonderover Railway Bridge, Loders DT6 3SB - erect rear single storey extension - as the application was received after the published agenda, Cllr Warrington asked Councillors if they were happy to discuss the application at the January meeting or postpone until the February meeting. All Councillors agreed to discuss during the January meeting with there being no objections to the application.  
**Proposed Cllr J Bryce** **Seconded Cllr D Cannon** **Resolved**

#### **b) To consider and agree any actions in relation to other planning matters:**

- i. "Prior Approval" designation criteria and process - information circulated.
- ii. Permitted development application (P/PDE/2023/00006) - Well Plot Playing Field - the Clerk confirmed that the enquiry to Planning Services for the proposed erection of a wooden shelter at Well Plot Playing Field would be considered permitted development.  
 After some discussion it was agreed that the Parish Council should apply for a Certificate of Lawfulness but Building Regulations would not be required and the Parish Council to ask Shelter Group if they would share the cost of the Certificate of Lawfulness application (7 Councillors agreed with one abstention).  
**Proposed Cllr G May** **Seconded Cllr D Cannon** **Resolved**
- iii. NPPF - Cllr Warrington advised Councillors that the NPPF (National Planning Policy Framework) is currently open to consultation which closes on 2<sup>nd</sup> March. Cllr May suggested that the Parish Council should respond to the consultation. Clerk to arrange a meeting for Cllr May, Cllr Warrington, Cllr R Newberry and Cllr Last at Cllr Warrington's house to discuss the consultation.

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Clerk to also enquire with the DAPTC if NALC will be putting forward a structured response to the NPPF consultation.

### 8400. Unitary Authority

i. Update from DAPTC

- DAPTC AGM Report

The DAPTC AGM report had previously been circulated to all. Cllr Warrington confirmed that the proposal for a "Working Together" agreement was approved.

- Western Area meeting 24<sup>th</sup> November 2022

The Clerk confirmed that the minutes of the meeting have not yet been received.

- DAPTC Climate & Environmental Issues online meeting

The Clerk confirmed that Cllr Warrington, Cllr May, Cllr Bryce and Cllr Pullan had all confirmed they would attend the online meeting. The meeting date is still to be confirmed.

- DAPTC Councillors Networking Event 9<sup>th</sup> March 2023

Cllr Warrington confirmed that she would attend this event.

ii. Update from BLAP

Nothing to report.

### 8401. Council Property

**To consider and agree any actions in relation to Parish Council property:**

**i. Cemetery**

Cllr D Newberry advised that the cemetery gate was becoming more difficult to open and close due to the hinges and agreed to take a closer look at the issue and report back to the February meeting.

**ii. Allotments**

The Clerk confirmed that all the allotment rents have been paid for 2022/23.

**iii. Playing Field**

- Play area inspection report including junior swing seat replacements and scramble net repairs - Cllr Pullan confirmed that Ken Hussey had carried out the required replacements and repairs but also advised that there is now an issue with the playhouse roof which either requires removal or repair as soon as possible. Clerk to contact Ken Hussey as soon as possible for advice. Cllr Pullan also advised that there was a fox carcass on the playing fields which he would deal with.

- Oak tree planting - following concerns raised by Cllr Pullan regarding the tree supports and ties for the newly planted Oak tree, although they had been retied, there was still concern that these were not robust enough. Clerk to contact Forest & Tree Care Ltd to advise that stronger tree ties and supports are required. It was also agreed under minute ref. 8398 i to withhold payment for the Oak tree until the works were completed to a satisfactory level.

- Residents play area redevelopment working group - the Clerk confirmed that a meeting had taken place with resident's keen to progress redevelopment of the play area and members of the Parish Council (Cllr R Newberry, Cllr Pullan and the Clerk). Cllr R Newberry agreed to attend future meeting of the resident's group and a progress/update report from the residents group is expected for the February Parish Council meeting.

- Well Plot Shelter Group update - Cllr Pullan confirmed that the residents survey had been distributed to the whole village with just two negative responses received. With the permitted development enquiry also complete, it was agreed that the shelter group project could now proceed.

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- Well Plot hedge laying event - Following a site visit with EUCAN who have confirmed they can help with the hedge laying for a nominal fee (fee to be split with the Well Plot Shelter Group), Cllr R Newberry confirmed that the brash can be burnt in Crabbes field. Clerk to progress a date for the hedge laying event with EUCAN.

### **iv. Notice Boards refurbishment at Well Plot and The Crown**

Cllr Warrington thanked Cllr R Newberry for the submission to the E&CV regarding the two recently refurbished noticeboards. The Clerk advised that the noticeboard at Well Plot is still in sound condition but would benefit from refurbishing but the noticeboard at The Crown is now in a very dangerous condition and needs to be removed as soon as possible. It was agreed by 7 Councillors with one abstention to remove the noticeboard immediately as it is unsafe. Cllr Bryce and Cllr R Newberry offered to remove the noticeboard.

**Proposed Cllr G May**

**Seconded Cllr R Newberry**

**Resolved**

Cllr Alford left the meeting at 9.10pm

### **8402. Footpaths and Rights of Way**

- RoW Report - Cllr Cannon provided the following updates:
  - New Street Lane - Cllr Cannon advised of two issues:
    - 1) Flooding at the eastern end - Cllr Cannon has reported to Dorset Council and will monitor as it has been given a 4-week timescale.
    - 2) Wester end fallen tree - a resident has cleared the tree.
  - FP32 - Cllr Cannon advised that some clearing working had been undertaken but quite a mess was left behind which Cllr Cannon attempted to clear. The residents have now agreed to remove the mess.
  - FP24 Jordan Valley self-closing gate - Cllr Cannon confirmed that the pedestrian gate has now been installed.
  - FP37 - Cllr Cannon confirmed that steps to improve the three access points were in progress with Dorset Council pursuing funding and talking to the landowner.
  - FP31 - Barr Lane kissing gate - Cllr Cannon advised that he will contact the landowners to see if they will be repairing the gate before he contacts Dorset Council.
- Dog fouling signage and dog fouling bins - the Clerk provided Cllr D Newberry with two dog fouling signs to be erected on FP37. The Clerk also confirmed that Bridport Town Council would supply and install a dog bin on FP37 at a cost of £320 + VAT. Concern was raised by some Councillors that this would set a precedent to other landowners wanting dog bins sited on their land. The suggestion was put forward that the landowner of FP37 should cover the cost of the dog bin to avoid this issue. Concern was also raised with siting of a dog bin on FP37 due to the current talks and impending work to be undertaken to improve the access points along this footpath. It was therefore agreed to defer any further discussions on a possible dog bin on FP37 until the access works were complete.
- Section 53 Wildlife and Countryside Act 1981 - Application for definitive map modifications order - Lodors T746 - Clerk to contact Dorset Council and the British Horse Society to enquire why these applications are being submitted.

### **8403. Roads, Transport and Drains**

- i. Waddon Way - the latest update received is that Dorset Council are checking design/costs with their internal client.
- ii. Gribb Farm, Shipton Road - Dorset Council have confirmed that the ground investigations have taken place (report awaited) and they are also waiting on the ecologist's report.
- iii. Twenty is Plenty Campaign - the DAPTC are running a webinar on 7<sup>th</sup> February.

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- iv. Trailway project - the Clerk confirmed that Russell Goff has offered to attend either the February or March Parish Council meeting to provide an update.

### **8404. River Asker Improvement Project**

Cllr May advised that a Steering Group meeting will be taking place to revise five areas of action from the 2018 report.

### **8405. Climate and Environment Issues**

To consider and agree any actions in relation to the Loders Parish Council Climate & Ecological Emergency:

The last CEEAP meeting took place on 10<sup>th</sup> January and focused on next steps and involving the community more and how the Parish Council can facilitate this. Clerk to circulate meeting notes to all when complete.

- i. Natural Assets - nothing to report.
- ii. Transport update - nothing to report.
- iii. Renewable's update - nothing to report.
- iv. Making it Happen update - Clerk to upload River Asker data to Parish Council website.
- v. Date of next CEEAP meeting - Tuesday 14<sup>th</sup> March at 9.30am at Loders Village Hall.

### **8406. Village Hall Report**

Cllr Bryce advised that the Village Hall Management Committee will be increasing their hire charge and the village welcome pack is being progressed.

Cllr Last raised concern over the recent planning application to fell a Sycamore tree at the village hall and can the Parish Council comment on the application. Cllr May agreed to look in detail at the application and report his findings to Councillors.

### **8407. Parish Council Business Plan Review**

The Business Plan had previously been circulated to all. It was agreed for Cllr Warrington, Cllr May and the Clerk to review the plan and set realistic priorities to bring to the February meeting. Clerk to arrange meeting.

### **8408. Parish Council Archiving**

The Clerk advised Councillors that Cllr Warrington and herself had made a start on sorting through the Parish Council archiving cabinet and another session would be needed to remove a lot of duplicated material etc. The Clerk will look to achieve this before the February Parish Council meeting.

### **8409. Communications**

- i. Broadband - no update.

### **8410. Training & Development**

The DAPTC are offering a number of Working Together webinars, Cllr May confirmed that he would attend the Dorset Council 20mph Policy webinar on 7<sup>th</sup> February and Cllr Cannon confirmed he would attend the Electrical Vehicle Charging Points webinar on 21<sup>st</sup> February.

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**8411. To review correspondence received**

Chris Loder MP has offered to attend Parish Council annual meetings. Clerk to advise Mr Loder of the date of the Lodders Parish Council annual meeting.

**8412. Website and Eggardon & Colmers View**

Play area project.

**8413. Agenda items for next meeting on Tuesday 21<sup>st</sup> February 2023**

None.

Meeting closed at 10.10pm

**Chairman:** *M. Warrington*

**Date:** *21<sup>st</sup> February 2023*