

Loders Parish Council

Minutes from the Annual Parish Council Meeting of Lodors Parish Council held at Uploders Chapel on Tuesday 17th May 2022 at 7.00pm

Present:

Councillors: Michele Warrington (*Chair*)
Julie Bryce
Derrick Newberry
Ros Newberry
David Pullan
Tony Alford (*Dorset Council*)

Officer: Joanne Hughes (*Clerk*)

Public: 1

Apologies: Geoff May (*Vice Chair*), David Cannon (*Cllr*), David Last (*Cllr*), Hick Harms (*Cllr*)

8266. To elect a Chair for 2022-23 and sign acceptance of office

Michele Warrington was nominated by Ros Newberry and seconded by David Pullan. All in favour.

8267. To elect a Vice Chair for 2022-23 and sign acceptance of office

Geoff May was nominated by Ros Newberry and seconded by Michele Warrington. All in favour.

8268. To receive apologies for absence

Recorded.

8269. Declarations of interest or grants of dispensation

None.

8270. To accept the minutes of the meeting held on 26th April 2022 and sign the same

Proposed Cllr D Pullan **Seconded Cllr D Newberry** **Resolved**

8271. Matters arising for information only

None.

8272. To appoint/reaffirm representatives for the following year:

- i. **Trustees of the Lodors Relief of Need** - Alison Saunders (2019-23) and Jane Edwards (2022-26).
- ii. **Village Hall Management Representative** - Julie Bryce
- iii. **Playing Field Management** - David Pullan
- iv. **Allotments Management** - Ros Newberry
- v. **Finance Working Group** - Michele Warrington, Geoff May and the Clerk
- vi. **Footpaths Liaison Officer** - David Cannon
- vii. **Cemetery Management** - Derrick Newberry
- viii. **Roads and Transport** - David Last (Clerk to confirm with Cllr Last)
- ix. **River Asker Project Representative** - Geoff May
- x. **Emergency Coordinator** - Ros Newberry and David Last
- xi. **Parish Ancient Monument Liaison Officer** - Michele Warrington
- xii. **DAPTC Representative** - Michele Warrington and Julie Bryce
- xiii. **BLAP Representative** - Geoff May (Clerk to confirm with Cllr Cannon)

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8273. To reaffirm the Loders Parish Council Standing Orders

The Clerk confirmed that the Standing Orders were updated by NALC in April 2022 (Section 18 Financial Controls and Procurement).

Proposed Cllr M Warrington

Seconded Cllr J Bryce

Resolved

8274. To reaffirm the Loders Parish Council Financial Regulations

Proposed Cllr M Warrington

Seconded Cllr R Newberry

Resolved

8275. Democratic Forum

A member of the public attended the meeting on behalf of a number of residents to put forward the idea of raising funds to erect a shelter (with bench) at Well Plot Playing Fields that would enable more all-weather use of the playing fields and play area. It was agreed that the residents group conduct a feasibility study for the project. Funding suggestions were also discussed with the Parish Jubilee celebrations, Loders Fete Committee and the Dorset Council grant fund being raised as possible funding opportunities. Cllr Pullan agreed to be the liaison with the residents group.

8276. Dorset Council - Report Cllr Tony Alford

Cllr Alford provided the following information and updates:

- Dorset Council are offering grants of up to £5,000 to fund up to 80% of project costs that will benefit communities;
- The 5-year Low Carbon Dorset programme will be ending next year and Dorset Council will be looking to replace the programme with something similar with funding coming from another source to ensure this essential work can continue.

Cllr Alford left the meeting at 8.00pm

8277. Finance

i. To approve the Annual Governance and Accountability Return Section 1 - Annual Governance Statement 2021/22 having been internally audited

The Parish Council had once again appointed Sheena Tomkins to carry out the internal audit for 2021/22. Clerk to pass on the Parish Council's thanks to Sheena for completing the internal audit. The Clerk had previously circulated to all copies of the 2021/22 AGAR and Internal Auditors report.

Proposed Cllr M Warrington

Seconded Cllr R Newberry

Resolved

ii. To approve the Annual Governance and Accountability Return Section 2 - Accounting Statements 2021/22

Proposed Cllr D Pullan

Seconded Cllr J Bryce

Resolved

iii. To approve the annual insurance premium

The Clerk advised that the 2022/23 insurance renewal and additional quotes had been received all of which included the addition of the recently purchased play equipment, picnic benches and cemetery bench. The Clerk recommended that the Council accept the renewal quote from Zurich Municipal on a 3-year LTA at £439.49.

Proposed Cllr M Warrington

Seconded Cllr D Pullan

Resolved

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iv. To authorise receipts and payments due

The following payments for May 2022 were approved in line with internal controls:

Receipts		Detail	Amount
Dorset Council		Precept	7,500.00
Payments	Voucher No	Detail	Amount
J Hughes	1226	Salary & Expenses	699.91
HMRC	1227	PAYE/NI	9.20
Zurich	1228	Annual Insurance	439.49
Wessex Ground Services	1229	Grounds Maintenance	100.85
Uploders Chapel	1230	Parish Council Meeting	20.00
Ken Hussey	1231	Play Area Inspection Report	52.00

Payments authorised were £1,321.45 being the total of the individual payments shown above.

Bank balance as at 17th May 2022 **£31,881.10**

Proposed Cllr J Bryce

Seconded Cllr D Pullan

Resolved

v. Monthly finance reports

The Clerk provided Councillors with a summary report of the year-to-date position (May 2022) against the budget and a report of the movement on fund balances to 17th May 2022.

vi. Upgrading the Clerk to 'Full Access' on the Parish Council bank account

Clerk to provide Cllr Warrington with a step-by-step guide to upgrade the Clerk to Full Access on the Parish Council bank account.

vii. Alternative solution for Parish Council purchases currently made by Clerk and reimbursed

Clerk is continuing to look into potential solutions to this issue.

8278. Unitary Authority

i. Update from DAPTC

- Cllr Warrington confirmed that she will be attending the DAPTC Western Area meeting on Thursday 26th May.
- Clerk to complete DAPTC Membership Survey.

ii. Update from BLAP

- Cllr May attended the BLAP Parish Liaison meeting that was held on 4th May, the minutes of which have been circulated to all. The date of the next meeting is still to be confirmed.

8279. Planning and Development

To consider any planning applications, appeals or enforcements in circulation:

- i. P/HOU/2022/01210 and P/LBC/2022/01211 Christmas Cottage, Uploders, DT6 4NS - erect one and a half storey and single storey extension and alterations - Councillors had no objections subject to the approval of the Conservation Officers report.
- ii. P/LBC/2022/01808 Yonderover Farm House, Yonderover Railway Bridge, Well Plot, Loders, DT6 4NW - planning permission granted 6th May.
- iii. P/LBC/2022/00874 Lothers, Main Street, Loders DT6 3SA - planning permission granted 5th May.
- iv. P/HOU/2021/04942 The Barn House, Loders DT6 3SA - amended plans - Clerk to reiterate the Council's stance in line with the Conservation Officer's report. Clerk to request options appraisal.
- v. P/LBC/2021/04943 The Barn House, Loders, DT6 3SA - as above.
- vi. P/FUL/2022/00148 & P/LBC/2022/00149 37 Main Street - planning permission granted 28th April.

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- vii. Local Heritage List - Clerk to circulate Cllr Warrington's responses for the Dorset Heritage Nomination project. Any comments to be emailed to Cllr Warrington before Friday 19th May. Cllr Warrington also expressed her thanks to Chuck Willmott and his son Simon for supplying a large number of aerial photos to support the nominations.
- viii. Dorset Council Planning Update for Town and Parish Councils Invitation - Cllr Warrington confirmed that she would be attending this event on Friday 27th May.

8280. Council Property

To consider and agree any actions in relation the Parish Council property:

i. Cemetery

- Cemetery bench concrete base quotes - the Clerk had circulated three quotes:

Quote 1 £290 Quote 2 £1,140 + VAT Quote 3 £332.48 + VAT

It was agreed by all to accept quote three which included paved slabs laid over the concrete base. Agreed that the location would be decided at the annual inspection of council property in June.

ii. Allotments

- Cllr Newberry advised that she has removed the Ash saplings growing in the perimeter fence, two new fence posts have been installed and two plots are starting to look a bit untidy and will need to be monitored and checked at the June inspection. The allotment boundaries will also need to be checked at the June inspection.

iii Playing Field

- Play Area Working Group - swing quotes - Cllr Pullan had met with the third supplier and the Clerk confirmed that the third quote had also been received. Cllr Pullan and Clerk to look at quotes in detail with a recommendation for the June meeting.

- Play area equipment maintenance - nest carousel - the Clerk confirmed that the defect with the nest carousel has been rectified. The latest play area inspection report has also been received which the Clerk will circulate to all.

- Oak tree quotes - having look at the Oak tree available from a local supplier, Cllr Warrington advised that it wasn't suitable. It was therefore agreed to proceed with quote two. Clerk to contact quote two supplier to obtain updated quote to supply and plant two Oak trees in the Autumn.

- Cllr Pullan provided the following information regarding the playing fields:

* the rope tyre swing has been removed;

* the football net pegs are being removed by the grass cutters to enable the grass to be cut but they are not being put back in. Clerk to notify Dorset Council.

iv. Notice Boards

The Clerk confirmed that two local residents are progressing work on two of the four required noticeboards and The Crown at Uploders have confirmed they are happy for a replacement noticeboard to be installed at the pub.

8281. Footpaths and Rights of Way

- RoW Report - nothing to report.

- Dog bins - the Clerk had previously circulated to all information from Dorset Council to supply and empty a litter bin suitable for dog waste. After some discussion it was agreed for dog signage to be installed. Clerk to ask Cllr Cannon to progress.

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8282. Roads, Transport and Drains

- Waddon Way - Cllr R Newberry advised that the landowner has given permission for the higher side bank to be used for the road to be marginally moved. Dorset Council will now be undertaking a survey of the lower side.
- Gribb Farm, Shipton Road - the Clerk confirmed that due to the presence of nesting birds, Dorset Council will not be able to proceed with ground investigations and this work will be rescheduled on the advice of the Ecologists.
- Yellow Lane - as no progress has been made with Dorset Council Highways for a permanent slippery road sign to be installed and a temporary sign sits at the top of Yellow Lane, it was agreed to revisit this again in six months.
- Speed limit through Loders - Clerk confirmed that this issue has been reported to the PCSO but a response has not yet been received.

8283. River Asker Improvement Project - Nothing to report.

8284. Climate and Environment Issues

To consider and agree any actions in relation to the Loders Parish Council Climate & Ecological Emergency:

- i. Natural Assets - no update.
- ii. Transport update - no update.
- iii. Renewable's update - no update.
- iv. Making it Happen update -

CEEAP working group meeting - next meeting to progress the above areas will take place on Tuesday 24th May via Zoom.

NALC presentation 'Fighting Climate Change' - Cllrs Warrington and Bryce agreed to attend the online presentation. Clerk to book tickets.

8285. Communications - Broadband - no further update.

8286. Training & Development - Nothing at this time.

8287. Platinum Jubilee

Confirmed that the Parish Council are marking The Queen's Platinum Jubilee with the planting of two Oak trees, a new bench for the cemetery and potentially a shelter for Well Plot Playing Fields.

8288. To review correspondence received

Regarding the planning application received for Stepps Farm, Lee Lane, Bradpole, it was agreed that as the property was outside the parish, the Parish Council would not comment.

8289. Website and Eggardon & Colmers View

None.

8290. Agenda items for next meeting on Tuesday 21st June 2022

None.

Meeting closed at 9.30pm

Chairman _____

Date _____