

Loders Parish Council

Minutes from the meeting of Lodders Parish Council held via Zoom on Tuesday 16th March 2021 at 7.00pm

Present:

Councillors: Michele Warrington (*Chair*) Peter Nardone
Geoff May (*Vice Chair*) Ros Newberry
Julie Bryce David Pullan
David Cannon Stephen Tilton
Olwen McCrindle Tony Alford (*Dorset Council*)

Officer: Joanne Hughes (*Clerk*) **Public:** 1

Apologies: David Last

8040. To receive apologies for absence
Recorded.

8041. Declarations of interest or grants of dispensation
None.

8042. To accept the minutes of the meeting held on 16th February 2021 and sign the same
16th February 2021 minutes - Cllr Warrington to sign when face to face meetings resume.
Proposed Cllr S Tilton Seconded Cllr R Newberry Resolved

8043. Matters arising for information only
The Clerk confirmed in relation to minute 8028 that the HM Land Registry ownership survey had been completed and submitted for Lodders Parish Council.

8044. Democratic Forum
A member of the Lodders Village Hall Management Committee (LVHMC) attended the meeting with reference to agenda item 11 b) v. Lodders Village Hall replacement patio doors and front windows whereby it was confirmed that the LVHMC have agreed to replacing the doors and windows in PVCu and also with reference to agenda item 17 iii. Lodders Local History Group (LLHG) website search bar whereby the LLHG have requested a website search bar and agreed to help with the cost of the search bar if it is agreed by the Parish Council.

8045. Dorset Council Matters - Report from Cllr Tony Alford
Cllr Alford confirmed that the Government have given Dorset Council £18 million which is to be spent on decarbonising the Dorset Council estate.
Cllr Alford also confirmed that he would follow up the request for a simplified version of the scheme of delegation for planning matters.
As Cllr Alford had another commitment, it was agreed by the Parish Council to change the order of the agenda to discuss agenda item 13 Roads, Transport and Drains next to enable Cllr Alford to provide any updates before leaving the meeting - see minute 8052.

Cllr Alford left the meeting at 7.37pm

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8046. Date and Time of Annual Parish Council meeting in May

With legislation governing virtual meetings due to end on 7th May and Covid related uncertainty regarding future meetings (virtual and face-to-face), it was agreed by all that the Annual Parish Council meeting be moved forward to 4th May to enable the Parish Council to fulfil its legal obligations in relation to the Annual Parish Council meeting within the current virtual meeting legislation.

8047. Footpaths and Rights of Way - Report from Cllr David Cannon

Cllr Cannon advised on the following rights of way issues:

- FP24 locked gate; no update received from Dorset Council; Cllr Cannon will chase up again.
- FP32 Church Lane track; Cllr Cannon confirmed that the Highways Engineer he has been liaising with regarding this matter has confirmed he is dealing with this highways issue.
- Collapsed Willow branch, Well Plot footbridge; Cllr Pullan confirmed this has now been cleared.
- Smishops BR1 fingerpost which has collapsed has been reported by a resident. Cllr Cannon advised that as soon as lockdown restrictions have been lifted, a working party will be organised to work on the required fingerpost repairs.
- New Street Lane - Cllr Cannon and Cllr Pullan advised that as soon as lockdown restrictions have been lifted, a working party will be organised to work on clearing the ditch.

8048. Finances

i. FWG meeting report

Following a meeting of the Finance Working Group to discuss the workload of the Clerk, Cllr May had previously circulated the FWG meeting report which proposed the following recommendations which all Councillors agreed to:

- 1) The Clerk submits a monthly timesheet to the Chair and Vice Chair to enable hours to be monitored and to provide an early warning of excess hours caused by additional workload as well as providing the Council with valuable information on how its activities affect the Clerk's workload.
- 2) The Clerks hours be increased to 10 hours per week (currently 9.23 hours per week) effective from 1st April 2021 to provide additional capacity for the CiLCA qualification to be completed.
- 3) The time monitoring system and increase in hours to be reviewed at the Clerk's appraisal in November to gauge their effectiveness and whether the increased hours are necessary following completion of CiLCA.

To authorise receipts and payments due

The following payments for March 2021 were approved in line with internal controls:

Receipts		Detail	Amount
HMRC		PAYE Refund	2.80
Payments	Voucher No	Detail	Amount
Mrs J Hughes	1148	Salary/Expenses (including additional hours worked by the Clerk)	1252.18
HMRC	1149	PAYE/NI Contributions	378.22
Wessex Grounds Services	1150	Grounds Maintenance (Feb)	76.06

Bank balance as at 16th March 2021 **£26,437.36** (Outstanding cheque still to be cashed £275.00)

Proposed Cllr O McCrindle

Seconded Cllr G May

Resolved

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ii. Monthly finance reports

The Clerk provided Councillors with a summary report of the year-to-date position (March 2021) against the budget and a report of the movement on fund balances to 16th March 2021.

8049. Parish Council Business Plan

Cllr Warrington to provide an update report for the Annual Parish Assembly in April.

8050. Planning

To consider a response to the Dorset Council Local Plan

The Dorset Local Plan Working Group reports responding to the specific elements of the Local Plan had been circulated to all for comment. The working group were thanked for their huge effort in responding to the Local Plan on behalf of the Parish Council which was agreed by all for submission to Dorset Council. Clerk to action.

Proposed Cllr M Warrington

Seconded Cllr R Newberry Resolved

To consider any planning applications, appeals or enforcements in circulation:

- i. WD/D/20/002926/27 Knowle Farm, Uploders amended application - it was agreed by all that at this stage the Parish Council have no objections to the amended application but the Parish Council need to receive the Conservation Officer's report before finalising their response. This might require an extension to the current response deadline as the Officer concerned has informed the Chair that her report might not be completed by that time.
- ii. WD/D/20/002863 The Barn House, Main Street, Loders - no update.
- iii. WD/D/20/003146 Church Farm Bungalow, Yellow Lane, Loders - no update.
- iv. WD/D/19/000805 Silvermead, Firch Lane, Walditch - The Clerk confirmed that the Planning Inspectorate Appeal Decision has now been uploaded to the planning portal confirming that the appeal has been dismissed and the reasons why.
- v. Loders Village Hall replacement patio doors and front windows planning query - the Clerk had received a response from Dorset Council planning which confirmed that planning permission is required to replace the windows and doors at the village hall and that the conservation area status would need to be taken into consideration when deciding on any proposed changes to the windows and doors. This information had been circulated by the Clerk to the LVHMC.

Member of public left the meeting at 9.00pm

8051. To consider and agree any actions in relation to Parish Council property

i. Cemetery

- War memorial signage (Commonwealth War Graves Commission) for the cemetery

The Clerk confirmed that the application for the CWGC war memorial signage to be installed at the cemetery had been submitted and a CWGC team member will be in touch regarding installation.

- Ground's maintenance contract renewal

The Clerk had previously circulated three quotes in relation to renewal of the ground's maintenance contract. Based on value for money and service received, the Parish Council agreed to continue with Wessex Grounds Services. It was requested that the Clerk contact WGS to enquire if leaf clearance in November at the cemetery car park could form part of the contract specification.

Proposed Cllr S Tilton

Seconded Cllr P Nardone Resolved

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ii. Allotments

- Plot 7 tenancy

Due to an administration error, the Clerk confirmed that allotment plot 7 had been incorrectly allocated. Having received advice from the DAPTC, the Parish Council agreed that the error had to be rectified based on the rules and custom and practice of the Parish Council which have always allocated allotments to the person at the top of the waiting list. Clerk to write to both residents to confirm the agreed outcome of discussions by the Parish Council to resolve the issue.

iii. Playing Field

- to receive an update on the Dorset Council Leisure Development Fund (LDF) grant

The Clerk advised that the Dorset Council Leisure Development Fund had been inundated with applications which has delayed the decision-making process. An update from the Dorset Council LDF is expected on 17th March.

- to receive an update on the purchase of picnic benches

Cllr Pullan had previously circulated quotes for wooden picnic benches but was still awaiting one quote from a local supplier which will be circulated to all once received.

8052. Roads, Transport and Drains

To consider and agree any actions in relation to parish roads, transport and drains:

- i. Waddon Way - no update. Clerk to respond to resident email received regarding the reopening of Waddon Way.
- ii. Gribb Farm, Shipton Road - Cllr Alford advised that Dorset Council have spoken with one landowner regarding moving the road at Gribb Farm but the other landowner is still to be contacted which ideally will take place when Covid rules allow a face-to-face meeting.
- iii. Track at Loders Hall/31a Main Street, Loders - see minute 8047.
- iv. Yellow Lane safety - Cllr Alford confirmed that he will chase up the installation of 'slippery road' signage on Yellow Lane as it should have been installed. Cllr Alford also agreed to follow up a resident report submitted to Dorset Highways regarding a soft verge along Yellow Lane. Clerk to provide Cllr Alford with the reference number.
- v. A35 road bridge graffiti - Cllr Alford confirmed that the bridge does belong to Highways England and Dorset Council have reported the graffiti issue to them but they are unresponsive. The Clerk confirmed that she has also reported the issue to Highways England.

8053. Unitary Authority

- i. Update from DAPTC
- DAPTC Virtual Meeting Temperature Check Survey - Clerk to respond summarising councillors' comments.
- ii. Update from BLAP - Cllr Cannon attended the BLAP Parish Liaison meeting on 12th March which was also attended by Chris Loder MP. Cllr Cannon raised the issue of inadequate broadband in the parish of Loders with Chris Loder who agreed to meet with the Parish Council. Clerk to arrange.
- iii. Dorset Council Community Governance Review - Dorset Council have circulated information regarding the Council's Community Governance Review which will take place later in the year. At this stage Loders Parish Council are aware that the process will be happening and will await further information. Footpath officer and adjacent parish have raised possible relevant issues.

8054. River Asker Improvement Project

Progress report - Cllr May confirmed that there is lots happening behind the scenes with the River Asker project which has now been running three years. A draft report has been produced by Ian Rees of Dorset AONB but is yet to be circulated.

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8055. Climate and Environment Issues

- i. To consider and agree any actions in relation to the Loders Parish Council Climate & Emergency Policy - the next meeting of the Climate & Ecological Emergency Working Group will take place on Wednesday 24th March at 4pm via Zoom. Clerk to arrange. Cllr Bryce confirmed she will be attending the next Climate and Ecological Emergency Support Meeting on 17th March.

8056. Communications

To consider and agree any actions in relation to parish communications

- i. Broadband update - See minute 8053 ii.
- ii. Census 2021 - The Clerk confirmed she has continued to promote the Census on the Parish Council website and Facebook page.
- iii. Parish website
- Loders Local History Group - website search bar - it was agreed to defer discussion of a search bar on the website until the next meeting.

8057. Training & Development

- i. New councillor training - the Clerk confirmed that all new councillors have been booked onto the DAPTC new councillor training courses running in March and April.
- ii. Update from the Clerk re. CiLCA training course - the Clerk confirmed that she has completed Unit 2 of the CiLCA course with an exemplary submission.

8058. To review correspondence received

An email received from a resident regarding hedge planting at Well Plot playing fields to be discussed at the next Climate & Ecological Emergency meeting on 24th March.

8059. Website and Eggardon & Colmers View

Dorset Council £18 million received to decarbonise the Dorset Council estate, May meeting date, River Asker project.

8060. Agenda items for next meeting on 20th April 2021

Annual Parish Assembly reports required for the Annual Parish Assembly meeting in April as follows:

Chairs Report - MW

Finance Report - JH

Planning Report - JH

RoW Report - DC

Well Plot Report - DP

Roads, Transport & Drains Report - DL

Allotments Report- RN

Cemetery Report- PN

River Asker Project Report - GM

Loders Village Hall Report - LVHMC

Loders Relief of Need Report - PD

The Annual Parish Assembly will be followed by the Parish Council meeting on 20th April 2021.

Meeting closed at 10.10pm

Chairman _____

Date _____