

Loders Parish Council

Minutes from the meeting of Loders Parish Council held via Zoom on Tuesday 19th January 2021 at 7.00pm

Present:

Councillors: Michele Warrington (*Chair*)
Geoff May (*Vice Chair*)
David Last
Ros Newberry
David Pullan
David Cannon
Tony Alford (*Dorset Council*)

Officer: Joanne Hughes (*Clerk*) **Public:** 3

Apologies: Bryan Hyde

7995. To receive apologies for absence

Recorded. The Clerk confirmed that Cllr Bryan Hyde has submitted his resignation to the council.

7996. Declarations of interest or grants of dispensation

Cllr Warrington on the planning application for Trelea, Uploders. It was agreed that Cllr May would take the chair for discussion of this item. The newly co-opted Councillor Julie Bryce on the planning application for Knowle Farm and the milk churn stand planning enforcement at Knowle Farm.

7997. To accept the minutes of the meeting held on 17th November 2020 and sign the same

17th November 2020 minutes - Cllr Warrington to sign when face to face meetings resume.

Proposed Cllr D Last **Seconded Cllr D Cannon** **Resolved**

7998. Matters arising for information only

None.

7999. Democratic Forum

Cllr Warrington welcomed three residents to the meeting in relation to agenda item 8. 'Co-option of new Councillors'; the council currently having three vacancies. Prior to the meeting each candidate had submitted their reasons for wanting to become a member of Loders Parish Council. Councillors were given the opportunity to ask each candidate questions before all three candidates were unanimously co-opted onto the council (see minute 8002).

8000. Dorset Council Matters - Report from Cllr Tony Alford

Cllr Alford provided a brief overview of three main updates from Dorset Council:

- COVID-19 vaccination programme stakeholder update.
- Dorset Council free parking policy - 6 free car parking days in Dorset Council car parks.
- Dorset Council Local Plan consultation runs from 18th January to 15th March. Webinars are available to find out more. In response to the Local Plan, Cllrs Warrington, May, Cannon and Tilton to meet via Zoom on 9th February to compose a Parish Council response.

8001. Footpaths and Rights of Way - Report from Cllr David Cannon

Cllr Cannon confirmed that following a complaint from a resident re. the hedge cutting at New Street Lane and the resulting debris, he has contacted the Crutchley Estate but has not yet received

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a response. Cllr's Pullan and Newberry advised that the lane is now looking better although it was suggested that the eastern end may need clearing at some point. Also, in relation to New Street Lane, Councillors requested that the Clerk write to the resident who has overseen maintenance of the lane to express how sorry they are that the resident has received unappreciative comments about his maintenance of New Street Lane and that his efforts have been greatly valued by the Parish Council.

Cllr Cannon also advised there are four fingerposts that require repair so after lockdown a working party will be organised to fix them and the Clerk confirmed that she has contacted a local company to look at the broken tree branch on the river bank at Well Plot that requires removing.

8002. Co-option of new councillors for Loders Parish Council

Candidate 1 - Julie Bryce

Proposed Cllr D Pullan **Seconded Cllr D Last** **Resolved**

Candidate 2 - Peter Nardone

Proposed Cllr R Newberry **Seconded Cllr G May** **Resolved**

Candidate 3 - Stephen Tilton

Proposed Cllr D Cannon **Seconded Cllr D Pullan** **Resolved**

Each candidate signed the Declaration of Acceptance of Office which the Clerk will submit to Dorset Council along with the completed Register of Interests form.

8003. Finances

i. To authorise receipts and payments due

The following payments for January 2021 were approved in line with internal controls:

Receipts		Detail	Amount
Resident Donation		Well Plot Lime Tree	278.09
Marshall		Allotment Rent	20.00
CPRE		Fingerpost Renovation Donation	90.00
Barnett		Allotment Rent	22.50
Payments	Voucher No	Detail	Amount
Mrs J Hughes	1134	Salary/Expenses (December)	651.81
HMRC	1135	PAYE	20.80
Wessex Grounds Services	1136	Grounds Maintenance (Nov)	76.06
LexisNexis	1137	Arnold Baker 12 th Edition	119.99
Somerset Ass of Local Councils	1138	CiLCA Training	275.00
Citizens Advice Bureau	1139	Donation	50.00
Dorset & Somerset Air Ambulance	1140	Donation	50.00
Mrs J Hughes	1141	Salary/Expenses (January)	596.23
HMRC	1142	PAYE	4.20
Wessex Grounds Services	1143	Grounds Maintenance (Dec)	76.06

Bank balance as at 19th January 2021 **£28,883.87**

Proposed Cllr D Last **Seconded Cllr D Pullan** **Resolved**

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The Clerk advised that it would be necessary to reduce the bank authorisations down from two to one to enable the payments to be made this month as the councillor with the power to authorise payments does not have access to the required authorising device due to the current lockdown restrictions. Clerk to action.

Proposed Cllr D Cannon

Seconded Cllr D Pullan

Resolved

ii. **Monthly finance reports**

The Clerk provided Councillors with a summary report of the year-to-date position (January 2021) against the budget and a report of the movement on fund balances to 19th January 2021.

8004. Parish Council Business Plan

Clerk to circulate the Business Plan to the new councillors for any comments.

8005. Planning

To consider any planning applications, appeals or enforcements in circulation:

- i. WD/D/20/002926/27 Knowle Farm, Uploders - removal of existing lean-to-extension and erect new single storey rear extension (revised scheme) - although the council have no objections to the application, Clerk to respond that local stone would be preferred to painted brick.

Proposed Cllr D Pullan

Seconded Cllr G May

Resolved

- ii. WD/D/20/002863 The Barn House, Main Street, Loders - erect car port, garden store and log store - the council objected to this application as the permission already granted makes it a condition that a building of a similar size is removed. Timber cladding also does not conform to the guidelines in LNP Policy E4. Cllr May to draft a response for circulation to all.

Proposed Cllr G May

Seconded Cllr R Newberry

Resolved

- iii. WD/D/20/003146 Church Farm Bungalow, Yellow Lane, Loders - use of land for camping and storage of caravans (Certificate of Lawfulness) - Clerk to respond with concerns regarding the visual impact of the site on the brow of the hill which is very visible, the dangerous access to the site from Yellow Lane and the possibility of the suggestion of relocating the site from the brow of the hill to the field below.
- iv. WD/D/20/001382 Trelea, New Road, Uploders (amended plan/description) - planning approved.
- v. WD/D/20/000935 Sunrise Farm, Matravers Farm Access Road, Uploders - planning approved.
- vi. Knowle Farm enforcement - Cllr Alford confirmed that the planning enforcement team had taken a pragmatic approach to the removal of the milk churn stand in that it was not expedient to pursue.

8006. Council Property

i. **Cemetery**

- to consider war memorial signage (Commonwealth War Graves Commission) for the cemetery
It was agreed that a sign be installed at the cemetery to signify the war graves which are located there.

Proposed Cllr M Warrington

Seconded Cllr D Last

Resolved

Newly co-opted Councillor Pater Nardone agreed to take on the responsibility for overseeing the cemetery. He will decide on the appropriate size and location of the signage.

ii. **Allotments**

Cllr Newberry reported that the vacant plot had now been let. The condition of the fencing was satisfactory and the battery was disconnected because there was no requirement for the fencing to be "live" at the moment.

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iii **Playing Field**

- to receive an update from the Play Area Working Group

The Clerk confirmed that the latest maintenance report from Mr Hussey had been received including the quote to remove the trim trail and make good at the cost of £420 and to replace the wooden plank on the ladder play house at the cost of £40. It was proposed and agreed by all that the parish council accept these quotes and proceed with the works.

Proposed Cllr D Pullan

Seconded Cllr D Last

Resolved

- to consider adopting the draft Safeguarding Policy

The Clerk had previously circulated a draft Safeguarding Policy to all and recommended that the parish council adopt the policy.

Proposed Cllr M Warrington

Seconded Cllr R Newberry

Resolved

- to receive an update on the Dorset Council Leisure Development Fund (LDF) grant

The Clerk had not yet received an update from Dorset Council on the grant application.

- to receive an update on the purchase of picnic benches

As the LDF grant required the application to consider users with disabilities, the application was submitted specifying picnic benches suitable for wheelchair users. The Clerk to source quotes for disabled access picnic benches.

8007. Roads, Transport and Drains

- a) To consider and agree any actions in relation to parish roads, transport and drains:
 - i. Waddon Way - Clerk to chase up when the hedge cutting/vegetation clearance will take place. Cllr Alford also agreed to follow up the email he had received from Richard Parfitt at Dorset Council.
 - ii. Gribb Farm, Shipton Road - no further update at present.
 - iii. Track at Loders Hall/31a Main Street, Loders - Clerk to circulate to all Cllr Cannon's last email to Dorset Highways re. the track and Cllr Cannon to send a follow up email to Dorset Highways.
 - iv. Yellow Lane safety - No update on the installation of 'slippery road' signage on Yellow Lane.
 - v. New Road verge - Cllr Warrington and Cllr Last to monitor the situation.
- b) To consider a grant application to Campaign for Rural England (CPRE) for finger post repairs: The Clerk confirmed that a grant for £90 had been received from the CPRE for fingerpost renovation.

8008. Unitary Authority

- i. Update from DAPTC - Cllr Warrington confirmed that the DAPTC are progressing action in relation to the Loders Parish Council motion that the DAPTC represents Parish Councils' views, concerns and issues in relation to the Climate and Biodiversity Emergency.
- ii. Update from BLAP - Cllr Cannon circulated his notes from the meeting he attended on 13th January regarding the climate emergency. Cllr Cannon also confirmed that whilst BLAP meetings are taking place online, he will continue to attend on behalf of the parish council but when in person meetings resume, the agreed rota basis will need to be instated.

8009. River Asker Improvement Project

- i. Update on the trail cameras and insurance - the Clerk advised that the River Asker Riverfly Monitoring Group representative has confirmed that arrangements have now been agreed between the Monitoring Group and the donors and thanks were passed to Loders Parish Council for considering the insurance matter.
- ii. Group plans for the coming year - Cllr May to make contact with Ian Rees of Dorset AONB to ensure momentum with the group and its work is maintained for the coming year.

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8010. Climate and Environment Issues

- i. To consider and agree any actions in relation to the Loders Parish Council Climate & Emergency Policy - it was agreed by all that 'Policy' be changed to 'Action Plan' as this is effectively what the document is. The next meeting of the Loders Parish Council Climate & Ecological Emergency will take place on Thursday 4th February at 10am via Zoom to include Cllrs Warrington, May, Cannon, Pullan, Bryce and Tilton.
- ii. To consider a response to the Dorset Climate and Biodiversity Strategy
Having previously circulated the Loders Parish Council response, it was agreed that the response should be submitted. Clerk to action.

Proposed Cllr M Warrington

Seconded Cllr D Pullan

Resolved

8011. Emergency Plan Update

- i. To finalise the Loders Parish Council Community Emergency Plan
Cllrs Last and Newberry and the Clerk to modify the cascade phone system details and to modify loose livestock to risk matrix score B.

8012. Communications

To consider and agree any actions in relation to parish communications

- i. Broadband update - Cllr Warrington to circulate the latest information on the broadband situation. All councillors were in favour of Cllr Warrington contacting the Dorset Council portfolio holder for broadband.
- ii. Census 2021 - no update.
- iii. Parish website - no update.

8013. Training & Development

- i. Update from the Clerk re. CiLCA training course - update to be provided next month.

8014. To review correspondence received

In response to the resignation of Cllr Bryan Hyde, Cllr Warrington will arrange a leaving collection.

8015. Website and Eggardon & Colmers View

Cllr Bryan Hyde, precept information and parish council vacancy.

8016. Agenda items for next meeting on 16th February 2021

None.

Meeting closed at 10.00pm

Chairman _____

Date _____