

## Bank reconciliation – pro forma

Name of smaller authority: **Loders Parish Council**

County area (local councils and parish meetings only): **West Dorset**

**Financial year ending 31 March 2018**

Prepared by **Joanne Hughes, Clerk & RFO**

Date **15<sup>th</sup> May 2018**

Balance per bank statements as at 31 March 2018:		
Current account	£	£
	14,710.77	
	_____	
Petty cash float (if applicable)		14,710.77
Less: any un-presented cheques at 31 March 2018		
	_____	
Add: any un-banked cash at 31 March 2018		
	_____	
Net balances as at 31 March 2018 (Box 8)		<u>14,710.77</u>

***The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:***

### **CASH BOOK:**

Opening Balance 1 April 2017 (Prior year Box 8)	10,550.75
Add: Receipts in the year	14,430.11
	(10,270.09)
Less: Payments in the year	
	_____
Closing balance per cash book [receipts and payments book] as at 31 March 2018 (must equal net balances above – Box 8)	<u>14,710.77</u>

(See [example](#) for guidance if required)